Is this a private or a Public Company?

Select the purpose

company constitution

Please indicate your preferred

of the company

June 2018



# NEW COMPANY + SMSF ORDER FORM

This combined form can be used when ordering a SMSF with a corporate trustee.

# FORM SECTION: NEW COMPANY DETAILS

### **COMPANY DETAILS (CORPORATE TRUSTEE)**

Name of Company 1st choice

2<sup>nd</sup> choice

Select the legal elements that apply

State of Incorporation

Is the name the same as an existing Business Name?

### **ADDITIONAL SERVICES**

Would you like your documents printed, bound and delivered (\$99)?	Yes
Do you wish to appoint ABN Australia as the ASIC Registered Agent for your company (\$132 per annum)?	Yes

### **ADDITIONAL NOTES**

Provide additional notes and/or instructions

### **PRINCIPAL PLACE OF BUSINESS**

Office, Unit, Level	Street No. and Name
Suburb/City	State/Territory
Postcode	Country (if not Australia)

### **REGISTERED OFFICE**

At the office of, C/-<sup>1</sup> Street No. and Name State/Territory Country (if not Australia)

Office, Unit, Level Suburb/City Postcode

### **OFFICEHOLDER/SHAREHOLDER 1**

Family Name				Given Names			
Former Name							
Company Name <sup>1</sup>		ACN/ARBN/ABN <sup>1</sup>					
Office, unit, level, or PO Box	x No.1						
Street No. and Name				Suburb/City			
State/Territory		Postcode					
Country (if not Australia)							
Officeholder Details							
Office held	Director	Secretary	Chairman	Public Officer			
Date of Birth							
Disco of birth Tours (City)			Diana of histh	Chata (Carrieta)			

Place of birth – Town/City

Place of birth – State/Country



### **Shareholder Details**

Choose Share Class			Number Issued
Issue Price (\$)			Total Issued Share Value (\$)
Held in Trust?	Yes	No	Name of Trust <sup>1</sup>
Held Jointly?	Yes	No	Name of Joint Shareholder <sup>1</sup>
Address of Joint Shareholder <sup>1</sup>			

# **OFFICEHOLDER/SHAREHOLDER 2**

Family Name				Giver	n Names		
Former Name							
Company Name <sup>1</sup>	ACN/ARBN/ABN <sup>1</sup>						
Office, unit, level, or PO Box No							
Street No. and Name	Suburb/City						
State/Territory				F	Postcode		
Country (if not Australia)							
Officeholder Details							
Office held	Directo	r	Secretary	Chairman	Public Officer		
Date of Birth							
Place of birth – Town/City				Place of birth – Stat	te/Country		
Shareholder Details							
Choose Share Class				Numbe	er Issued		
Issue Price (\$)		Total Issued Share Value (\$)					
Held in Trust?	Yes	No		Name	of Trust <sup>1</sup>		
Held Jointly?	Yes	No		Name of Joint Sha	reholder <sup>1</sup>		
Address of Joint Shareholder <sup>1</sup>							

### ADDITIONAL OFFICEHOLDER/SHAREHOLDER

Family Name			Giv	ven Names		
Former Name						
Company Name <sup>1</sup>			ACN/A	RBN/ABN <sup>1</sup>		
Office, unit, level, or PO Box	No. <sup>1</sup>					
Street No. and Name			S	uburb/City		
State/Territory		Postcode				
Country (if not Australia)						
Officeholder Details						
Office held	Director	Secretary	Chairman	Public Officer		
Date of Birth						
Place of birth – Town/City		Place of birth – State/Country				



### **Shareholder Details**

Choose Share Class			Number Issued
Issue Price (\$)			Total Issued Share Value (\$)
Held in Trust?	Yes	No	Name of Trust <sup>1</sup>
Held Jointly?	Yes	No	Name of Joint Shareholder <sup>1</sup>
Address of Joint Shareholder <sup>1</sup>			

# ADDITIONAL OFFICEHOLDER/SHAREHOLDER

Family Name	Given Names						
Former Name							
Company Name <sup>1</sup>	ACN/ARBN/ABN <sup>1</sup>						
Office, unit, level, or PO Box N	lo.1						
Street No. and Name	Suburb/City						
State/Territory					Postcode		
Country (if not Australia)							
Officeholder Details							
Office held	Direct	tor	Secretary	Chairman	Public Officer		
Date of Birth							
Place of birth – Town/City				Place of birth – St	ate/Country		
Shareholder Details							
Choose Share Class				Num	per Issued		
Issue Price (\$)				Total Issued Share	e Value (\$)		
Held in Trust?	Yes	No		Nam	e of Trust <sup>1</sup>		
Held Jointly?	Yes	No		Name of Joint Sh	areholder <sup>1</sup>		
Address of Joint Shareholder <sup>1</sup>							

### ADDITIONAL OFFICEHOLDER/SHAREHOLDER

Family Name		Given Names				
Former Name						
Company Name <sup>1</sup>			ACN/ARBN/ABN <sup>1</sup>			
Office, unit, level, or PO Box						
Street No. and Name	Suburb/City					
State/Territory		Postcode				
Country (if not Australia)						
Officeholder Details						
Office held	Director	Secretary	Chairman	Public Officer		
Date of Birth						
Place of birth – Town/City		Place of birth – State/Country				



### **Shareholder Details**

Choose Share Class			Number Issued
Issue Price (\$)			Total Issued Share Value (\$)
Held in Trust?	Yes	No	Name of Trust <sup>1</sup>
Held Jointly?	Yes	No	Name of Joint Shareholder <sup>1</sup>
Address of Joint Shareholder <sup>1</sup>			

# ADDITIONAL OFFICEHOLDER/SHAREHOLDER

Family Name				Giv	ven Names		
Former Name							
Company Name <sup>1</sup>	ACN/ARBN/ABN <sup>1</sup>						
Office, unit, level, or PO Box No	No. <sup>1</sup>						
Street No. and Name	Suburb/City						
State/Territory					Postcode		
Country (if not Australia)							
Officeholder Details							
Office held	Directo	r	Secretary	Chairman	Public Officer		
Date of Birth							
Place of birth – Town/City				Place of birth – St	tate/Country		
Shareholder Details							
Choose Share Class				Num	ber Issued		
Issue Price (\$)		Total Issued Share Value (\$)					
Held in Trust?	Yes	No		Nan	ne of Trust <sup>1</sup>		
Held Jointly?	Yes	No		Name of Joint Sh	nareholder <sup>1</sup>		
Address of Joint Shareholder <sup>1</sup>							



# June 2018 **NEW COMPANY + SMSF** ORDER FORM

# FORM SECTION: SMSF DETAILS

Sole Member Funds: The member must be one of two people acting as trustee. Alternatively, the trustee may be a company in which the member of the fund is the sole director or one of only two directors.

All Other Funds (maximum of 4 members): All members must be trustees and all the trustees must be members. Alternatively, if a corporate trustee is used then all members must be directors of the trustee company and all directors must be members of the Fund.

### SUPERFUND NAME

Name of	of su	perannuation	entity
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State of Fund

# **CORPORATE TRUSTEE DETAILS**

Trustee Name
ACN
Chairman for the minutes (if company)
Street No. and Name
Suburb/City
Postcode

### **MEMBER/TRUSTEE 1**

Given Name
Gender
Street No. and Name
Suburb/City
Postcode

### **MEMBER/TRUSTEE 2**

Given Name
Gender
Street No. and Name
Suburb/City
Postcode

### **MEMBER/TRUSTEE 3**

Given Name
Gender
Street No. and Name
Suburb/City
Postcode

### **MEMBER/TRUSTEE 4**

Given Name Gender Street No. and Name Suburb/City Postcode

State/Territory Country (if not Australia)

Surname

State/Territory Country (if not Australia)



### **ADDITIONAL SERVICES**

Would you like your documents printed, bound and delivered (\$55)? Do you require registration for an ABN (\$89)? Do you wish to register a business name to trade under – 1 year (\$146)?

Do you wish to register a business name to trade under - 3 years (\$194)?

### **ADDITIONAL NOTES**

Provide additional notes and/or instructions



FORM SECTION: ADDITIONAL SERVICES

### **ABN REGISTRATION**

Describe your main business activities (in detail)

Authorised Email Address Authorised Contact Person Authorised Phone Number Est. annual turnover (\$)

Wish to apply for GST?

GST accounting method

### **BUSINESS NAME REGISTRATION**

Business Name Contact Email Address Contact Person

### **DOMAIN NAME REGISTRATION**

Domain Name Contact Person Contact Email Address Domain Suffix

Contact Phone Number

### **ABN & BUSINESS NAME REGISTRATION DECLARATION**

### **Business Name Registration**

I declare that ABNAustralia.com.au (ABN 58 615 782 799) is, if required, authorised to submit a business name application to the Australian Securities & Investments Commission (ASIC) on my behalf. I understand that ABNAustralia.com.au will utilise information supplied by me in this form to apply for a business name as instructed.

### **ABN Registration**

I also declare that ABNAustralia.com.au is, if required, authorised to submit an ABN application to the Australian Tax Office on my behalf. I confirm that I have received the consent of all individuals referred to in this application form, to the submission of their personal information contained in this form to ABNAustralia.com.au and to the ATO and ASIC as necessary to process this application. I also confirm:

- I am not disqualified from managing corporations under Section 206B(1) of the Corporations Act 2001.
- Within the last 5 years I have not been convicted of, or released from prison after being convicted of, and serving a term of imprisonment for, any of the criminal offences referred to in Section 32(1)(c) or (d) of the Business Names Registration Act 2011.
- This application is submitted under, and is compliant with, the terms and conditions of the ASIC Electronic Lodgement Protocol.
- The information supplied is, to the best of my knowledge, accurate and complete.
- I understand the best structure for my business (Company).
- I have the TFN, date of birth and name, OR name, address and date of birth for all key people in my business.
- I am not applying just because I have been asked to get an ABN as a condition of employment.
- I meet a number of the key characteristics of a business, or will once started, for example sourcing my own clients, I can delegate
  my work to others if I choose, I will invoice for my work and set my rate of pay, I will have a bank account for my business separate
  from my own bank account, I am responsible for my own public liability, professional indemnity and/or workers compensation/
  income protection insurance.
- I can provide evidence that I am entitled to an ABN if requested.
- To provide true and correct information in my ABN application. Penalties of up to \$12,600 can apply for each false or misleading statement made in an ABN application.
- Once I have an ABN I must keep it up to date (within 28 days of any change) and cancel it once I am no longer trading or carrying on an enterprise.

### **ADDITIONAL NOTES**

Provide additional notes and/or instructions



# FORM SECTION: APPLICANT DETAILS

### **TRUST AND COMPANY DECLARATIONS**

I/we apply for registration of a company on the basis of the information in this form and any attachments. I/we have the necessary written consents and agreements referred to in the application concerning the member and officeholders and I/we shall give the consents and agreements to the company after the company becomes registered. The information provided in this application and in any annexures is true and correct at the time of signing.

To ABNAustralia.com.au: You are appointed to act as our agent to procure a Constitution and ancillary legal documentation from a solicitor, the particulars for such Constitution and legal documents being set out hereinbefore. In consideration for you acting as our agent, payment of solicitors costs, attending to compilation of materials in a register and delivery of same, we shall pay you such amounts as agreed. We confirm all directors and secretaries on this form have consented in writing to their appointments under section 117(5) of the Corporations Act and appoint ABNAustralia.com.au to sign the application for registration of this company as agent on our behalf.

To ABN Australia: You are appointed to act as our agent to procure a Trust Deed and ancillary legal documentation from a solicitor, the particulars for such trust deed and legal documents being set out hereinbefore. In consideration for you acting as our agent, payment of solicitors costs, attending to compliation of materials in a register and delivery of same we shall pay you such amounts as agreed.

Disclaimer – We do not provide legal, accounting, financial or stamp duty advice and therefore take no responsibility for your taxation, legal or other liabilities which may arise from the work we perform on your instructions. We urge you to first obtain legal and accounting advice in relation to your affairs and in particular this transaction.

### **APPLICANT DETAILS**

PAYMENT DETAILS				
Postcode	Country (if not Australia)			
Suburb/City	State/Territory			
Street No. and Name				
Email Address				
Contact Person	Phone Number			
Please select your industry type				
Firm/organisation (if applicable)				

# Total Value of Order (\$) Payment Method Name of Cardholder Credit Card Number Expiry Date CCV BANK ACCOUNT DETAILS Please make bank transfers to: Bank: ANZ Banking Group BSB: 015-056 Account: 225324305 Ref: Please use name of Trust